



To : Bangkok Bank Public Company Limited

Date.....

Dear Sirs,

We hereby request you to dispose of the enclosed draft and documents described below :-

- For purchase/negotiation subject to final payment       For payment to us after collection

<b>Collecting Bank</b>	Full name & address :		
<b>Drawer/Principal/Seller</b>	Full name :		
	Postal address :		
	Telex :	Telephone :	Facsimile :
<b>Drawee/Buyer</b>	Full name :		
	Postal address :		
	Telex :	Telephone :	Facsimile :
Invoice/Draft No.	Currency & Amount	Tenor	Merchandise ..... Despatched via S.S..... Voy. No.....

### List of Documents enclosed

Draft	Invoice	Bill of Lading	Certificate of Origin	Packing List	Insurance Policy	Airway Bill	Weight List	Parcel Post Receipt	Inspection Certificate	Other documents denoted below				
										A	B	C	D	E

A..... B..... C.....  
D..... E.....

- |   |   |
|---|---|
| <input type="radio"/> Deliver Documents Against Payment (D/P)<br><input type="radio"/> Deliver Documents Against Acceptance (D/A)<br><input type="radio"/> Advise Non-Payment by S.W.I.F.T/Telex/Airmail<br><input type="radio"/> Advise Non-Acceptance by S.W.I.F.T/Telex/Airmail<br><input type="radio"/> Advise Acceptance & Maturity Date by S.W.I.F.T/Telex/Airmail<br><input type="radio"/> Protest for Non-Payment/Non-Acceptance at our expense<br><input type="radio"/> All charges for account of Drawee<br><input type="radio"/> Collect interest at.....% P.A. (360/365 days) after first presentation/maturity.....till payment<br><input type="radio"/> Collect interest as stated on the draft | <input type="radio"/> Do not waive charges/interest<br><input type="radio"/> Payment may be deferred until arrival of goods<br><input type="radio"/> Case of need : name.....<br><input type="checkbox"/> Who is authorized only to obtain honouring of draft as drawn<br><input type="checkbox"/> Who is authorized to give instructions which are to be followed in every respect<br><input type="radio"/> Advise non-compliance of other instructions detailed below by S.W.I.F.T/Telex/Airmail<br><input type="radio"/> Other instructions :.....<br>.....<br>..... |
|---|---|

In consideration of your having discounted/negotiated or purchased our documentary bill/draft, we hereby undertake to hold you free and harmless from all losses or damages howsoever caused to you in consequence of non-acceptance and/or non-payment and/or late payment of every draft discounted or purchased or negotiated and we further undertake to refund to you the foreign currency amount of the draft immediately upon your receipt of notice of non-acceptance and/or non-payment and we hereby authorize you to debit our account with the Baht equivalent of the draft at the prevailing Bank's selling rate for the foreign currency amount of the draft together with interest at your maximum default rate for the time being chargeable by you to your customer commencing from the maturity date of the relevant bill/draft up until all indebtedness thereunder shall have been paid in full plus all other costs or expenses thereof.

When making payment for us, please use the exchange rate specified in Forward Contract No..... (if any) and credit our Account No..... with your Head Office/Branch..... after deducting our liability under Packing Credit Loan No..... (if any).

This collection is subject to Uniform Rules For Collection (1995 Revision), The International Chamber Of Commerce (Publication No.522) and also subject to ICC Decision on the Impact of the Euro Currency involving ICC Rules Doc. No.470/822 Dated April 6, 1998.

Yours Faithfully,

.....  
Authorized Signature (Applicant)

# Guarantee

To : **Bangkok Bank Public Company Limited**

Date.....

I/We .....

hereby, unconditionally and irrevocably, guarantee not only as surety but also as principal debtor and : (i) declare to be jointly and severally bound with the Applicant for fulfillment of the undertakings and agreements contained in the **Collection Instruction for Negotiation/Discount of Export Bill** as appeared on the reverse side ; (ii) in the event of default, undertake to pay any and all sums due as well as compensation for any damage and expense incurred to you ; and (iii) waive all rights under Section 694, 697 and 700 of the Civil and Commercial Code of Thailand and any and all defences whatsoever that may be raised against any claim made or action taken by you thereunder or hereunder.

.....  
**Guarantor (s)**

# Bill of Exchange

No. ....

Bangkok, .....

Exchange for .....

At ..... of this First Bill of Exchange

(Second of the same tenor and date being unpaid) Pay to the order of Bangkok Bank Public Company Limited the sum of

? Drawn under

?

? To

# Bill of Exchange

No. ....

Bangkok, .....

Exchange for .....

At ..... of this Second Bill of Exchange

(First of the same tenor and date being unpaid) Pay to the order of Bangkok Bank Public Company Limited the sum of

? Drawn under

?

? To